

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Federal Highway Administration Memorandum of Understanding

1. On 16 July 1986, a meeting was held between representatives of the Federal Highway Administration (FHWA) and the Agency to clarify a proposed revision to the existing Memorandum of Understanding (MOU) between our two organizations. As a result of this meeting and subsequent discussions held on 21 July, FHWA will allow the Agency to use part of the FHWA property (in the West A area) for parking until 31 December 1986 vice 30 September 1986. At that time, the Agency will return the property as is rather than landscape it as originally required. This is to allow FHWA to use the area for parking. By mutual agreement, the property to be returned will not correspond exactly to the property provided to us by FHWA. FHWA will gain a few parking spaces and the Agency will gain a like amount of property adjacent to the proposed athletic field. This area will be surveyed, staked, fenced, and properly documented. The Agency will also follow through on its original commitment to deliver 12,000 cubic yards of fill dirt to FHWA.

2. FHWA has prepared an amendment to the existing MOU to reflect the agreements reached during our previous discussions. It is recommended that you sign the attached amendment on behalf of the Agency. This document will then be returned to FHWA for execution. FHWA will provide us with a signed copy of the amendment.

John M. Ray

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